

**ELIGIBILITY CRITERIA**

- ❖ Rebate not to exceed 50% of the cost of Recommissioning Study up to \$5,000. Cost can include material and professional labor.
- ❖ Recommissioning Study must be pre-approved by Freeborn Mower Cooperative Services.
- ❖ Facility must be on cooperative's lines.
- ❖ Qualifying facilities for a recommissioning study include new facilities, existing facilities that have never had a recommissioning study, and facilities that have not had a recommissioning study performed in the previous five years.
- ❖ **Member agrees to implement all low cost (< 1 yr. Payback)/ no cost measures to be eligible for study rebate.**
- ❖ The member is responsible for checking with the cooperative to determine whether funding is available and to verify program guidelines.
- ❖ Recommissioning provider must be a third party independent provider with a business focus in recommissioning in order to qualify for a rebate. Providers may include contractors, consulting engineers, or design-build firms.
- ❖ The rebate incentive for the energy efficiency measures selected and implemented will be made according to the results of the verification post-construction project completion.
- ❖ Payments of the rebate incentive will only be made after the facility has been recommissioned and a report has been completed and supplied to the member with the following documentation included: 1) Physical recommissioning complete with all no/low cost measures such as updated schedule, HVACR optimization, etc. at post-commissioned performance per report. 2) Description of mechanical system and electrical systems, operational/control strategies and site maintenance activities/schedules. 3) Documentation of system operations: HVACR systems, building assembly, conveying systems, electrical systems, and other as agreed to by provider, member, and cooperative. 4) Description, documentation and recommendations for energy and cost-saving strategies (kW,kWh) based on standard engineering calculations and site measurement data with weather adjustments taken into consideration.
- ❖ Rebates and incentives will be denied if the commissioning activity does not adequately document the implementation of the energy efficiency measures consistent with good engineering and design practices.
- ❖ The cooperative reserves the right to conduct random inspections of installations.
- ❖ **Applying for other rebates is encouraged. For example, study recommended lighting improvements also qualify for the lighting rebate.**
- ❖ Rebates are in place through December 31, 2017, or until funds are depleted. Funds are limited so members are encouraged to submit as soon as possible.
- ❖ All documentation listed below must be **submitted no later than 3 months after improvements are completed.**
  - This Rebate Form
  - A copy of your receipt or invoice for the Recommissioning Study
  - Copy of the Recommissioning Study documentation
  - Documentation showing all low cost (< 1yr. Payback)/no cost measures have been implemented

**Submit required documentation to: Freeborn-Mower Cooperative Services, PO Box 611, Albert Lea, MN 56007-0611**

**MEMBER INFORMATION** *(Please fill out entire section)*

Member Name			Email		
			<i>Email addresses will be used for cooperative communication only, including notification of rebate status. Opting out now or in the future is always available.</i> <input type="checkbox"/> Opt out Now		
Address			Account	Phone	
City	State	Zip	Date	Member Signature	

**SERVICE PROVIDER INFORMATION** *(Please fill out entire section)*

Service Provider Name:	Service Performed by:
Service Provider Address:	Service Provider Phone:
Service Provider City, State, ZIP:	Service Provider Email:

The undersigned does hereby certify that 1) the undersigned, and not the cooperative, is solely responsible for the accuracy of the information contained in this application, 2) all rules of the Recommissioning Study program have been followed, and 3) the installation is complete. Further, the undersigned acknowledges that nothing contained in the application shall impose any liability on the cooperative for the work performed and information presented by the members engineer, contractor, or service provider.

**Saving: kW** \_\_\_\_\_ **kWh** \_\_\_\_\_ **Study Cost \$** \_\_\_\_\_ **Rebate Amount \$** \_\_\_\_\_

**Service Provider Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY**

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved-Reason
I certify the requested rebate meets the eligibility criteria listed above.	
Cooperative representative:	Date:
Total rebate issued: \$	